



Thank you for agreeing to be an EFFRA Road Warden.

We very much appreciate the time and effort you are prepared to put in to helping EFFRA communicate with residents. Road Wardens play an essential role in allowing the Residents Association to fulfil its objectives and serve the residents of Effingham.

EFFRA's aims are to promote the interests of residents, render assistance in all matters for the benefit of the residents and encourage them to take an active part in local affairs. It also aims to assist the just, efficient and economical government of Effingham. Further details can be found in the Constitution.

Road Wardens are intended to be a channel of communication between their roads and the Committee. Each road warden has responsibility for a specific road or roads. An EFFRA Committee member acts as Road Wardens Coordinator and is responsible for the organisation of Road Wardens, although Road Wardens are very welcome to talk to any member of the Committee.

Road Wardens are asked to:

- Deliver EFFRA three Newsletters a year, occasional questionnaires to obtain residents' views and other communications on up to five occasions a year.
- Three meetings with Committee members are normally held per year. Road Wardens are expected to attend at least one meeting and also to attend the AGM normally held in May. In addition, each year an optional Christmas thank you drinks is normally given by the Committee.
- Pass on appropriate planning applications sent to them by the Road Wardens Coordinator to relevant residents in their area.
- Inform the Roads Warden Coordinator when they hear of any new residents and deliver a Welcome Pack to them.

The members of the EFFRA Committee look forward to working closely with you and thank you for your support.

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The EFFRA website: effinghamresidents.org.uk provides information on EFFRA and the village.